

INFORMATION NOTICE ON PERSONAL DATA PROCESSING
pursuant to Art. 13 of EU Regulation 2016/679 (GDPR)

Dear Supplier, please find below the required information regarding the processing of personal data provided for the conclusion and management of our contractual relations.

1. IDENTITY AND CONTACT DETAILS OF THE DATA CONTROLLER AND THE DPO

The Data Controller is **LUMSON S.p.A.** with registered office at Via Tesino 62/64 - 26010 Capergnanica (CR) Italy, which can be contacted at the e-mail address: privacy@lumson.it.

Lumson S.p.A. has appointed a data protection officer who can be contacted at the following e-mail address: dpo@lumson.it.

2. SCOPE OF PROCESSING

The data processed may be common personal identification and contact data.

Where provided, bank details and data concerning the supplier's financial situation may also be processed.

If the supplier is a natural person, the aforesaid processing concerns also his personal data. If the supplier is a legal person, the processing of its data does not fall within the scope of these regulations; however, its employees/collaborators or other individual data subjects may (in the name and on behalf of the supplier) provide their personal data in the performance of the relationship. In this case the supplier guarantees that such individuals have been made aware of this information notice, expressly releasing **LUMSON S.p.A.** from any liability or third-party claim in this respect.

3. PURPOSE AND LEGAL BASIS OF PROCESSING

The personal data provided will be processed exclusively for the following purposes:

- a) To fulfil pre-contractual and/or contractual obligations (with related administrative-accounting purposes) relating to the purchase of products and services of the Data Controller.
- b) To fulfil obligations laid down by law, regulations, EU legislation and other provisions issued by law and by supervisory and control bodies (e.g. to fulfil obligations related to the keeping of accounting and tax records);
- c) To verify information, assess reliability, as well as to regularly audit requirements;
- d) To create supplier master data;
- e) To manage internal controls and operations;
- f) To manage litigation.

In compliance with Art. 6 of the Regulation, processing is lawful because it is necessary for the performance of the contract between the parties or because there is a legitimate interest of the Data Controller

4. REQUIRED OR OPTIONAL NATURE OF DATA PROVISION AND CONSEQUENCES OF REFUSAL TO PROVIDE DATA

The data required for the purposes set out under points (a) to (f) are required to fulfil legal obligations, to conclude and perform the contractual relationship. Therefore, your refusal, even partial, to provide such data will prevent the Controller from establishing and managing the relationship.

5. DATA PROCESSING METHODS

Personal data are processed for the purposes described above both on paper and in electronic form, using electronic (including portable devices) or otherwise automated tools, in compliance with the regulations in force with regard, in particular, to confidentiality, security and in accordance with the principles of fairness, lawfulness, transparency and protection of the rights of the data subject.

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Data are processed directly by the organisation of the Data Controller and/or its specially appointed and instructed employees.

6. COMMUNICATION, DISSEMINATION AND TRANSFER

Your personal data may be communicated, within the limits that are strictly pertinent to the above obligations, tasks and purposes and in compliance with the relevant legislation in force, to the following categories of subjects:

1. subjects to whom such communication must be made in order to fulfil or require the fulfilment of specific obligations provided for by laws, regulations and/or EU legislation;
2. the banks used by the Data Controller for payment transactions, as well as the subjects operating therein, for the sole purpose of the administrative and accounting management of the contract/relationship and for feedback concerning payments;
3. external natural and/or legal persons, professionals whom the Data Controller uses for advice or assistance in the performance of its business, such as: lawyers, tax and labour consultants, auditors, supervisory bodies, certification bodies, forwarding agents, IT and security consultants, etc. These subjects will operate, where applicable, as external data processors and will receive, from the Data Controller, precise instructions on the processing methods pursuant to Art. 28 of the GDPR;

The complete and up-to-date list of data processors that are external to the Data Controller's organisation can be consulted by sending a request to the Data Controller at the following e-mail address: privacy@lumson.it.

Personal data will not be disseminated in any way.

Personal data are stored on servers located within the European Union.

Due to the international nature of our company, we may transfer data to companies based in countries outside the European Economic Area (non-EU countries), including group companies, affiliated companies and third-party companies.

In such cases, in order to ensure the highest level of data protection, the Company will, if necessary, adopt Standard Clauses or Binding Corporate Rules (BCRs) for the extra-EEA transfer of personal data in accordance with the data protection laws of the European Union.

7. PERSONAL DATA STORAGE PERIOD

In compliance with Art. 5 para. 1(e) of EU Regulation 2016/679, personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed. Data storage is also determined on the basis of current legislation on the storage of accounting records and, specifically, currently for 10 years.

8. RIGHTS OF THE DATA SUBJECT

According to the European Regulation, data subjects have the right to request from the Data Controller access to their personal data (Art. 15), rectification (Art. 16), erasure of data or to be forgotten (Art. 17), restriction of processing of personal data concerning them (Art. 18), or object to their processing (Art. 21). Where personal data processing is based on the express consent of the data subject, pursuant to Art. 7 paragraph 3 of the Regulation, the data subject may withdraw consent at any time.

Such requests may be made to the Data Controller.

Data subjects also have the right to lodge a complaint with the relevant supervisory authority (Art. 77 of the Regulation) if they consider that the processing carried out by the Controller is not compliant.

9. CHANGES TO THIS INFORMATION NOTICE

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This information notice is subject to change. It is therefore advisable to always refer to the most up-to-date version that can be consulted at the Data Controller's premises.

_____ Tax code/VAT no. _____

(Supplier name/company name)

In the person of its legal representative _____

Declares it has received the full information notice pursuant to Art. 13 of EU Regulation 2016/679 and has fully understood its content

date _____

Signature _____

Lumson S.p.A.

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CERTIFICATE N°1073 - UNI EN ISO 9001 : 2015
CERTIFICATE N°175 - UNI EN ISO 14001 : 2015
CERTIFICATE N°093 - UNI EN ISO 45001 : 2018

